

Shad Mount Allison 2020 – Recreation Director Posting

Must be available from **Tuesday, June 30th to Saturday, August 1st, 2020**

Program runs Sunday, July 5th to Friday, July 31st, 2020

What is SHAD Canada?

Shad Canada is a registered charity that empowers exceptional high school students – at a pivotal point in their education – to recognize their own capabilities and envision their extraordinary potential as tomorrow's leaders and change makers. Each year, Shad Canada provides the opportunity for over 1000 students from across Canada to attend a month-long summer program, in-residence at one of 19 [Canadian host universities](#), focused on STEAM (science, technology, engineering, arts & math). The participants are secondary school students (grades 10 and 11) who are exceptionally well rounded in the areas of academic performance, creativity, community contributions and leadership.

Shad is not a 9-3 classroom – it is a jam-packed 27 days in July full of activities inside and outside of a university environment. Put simply, Shad exists to empower exceptional youth to make the world a better place. Will you join us in achieving our mission?

About the role:

The Recreation Director (Rec Director) has primary responsibility for the planning, development and execution of recreational activities and events within the SHAD program, in cooperation with the Program Directors and Program Manager. In addition, they are expected to participate fully in the day-to-day activities of the program, assisting in the education and mentorship of many young people. The Rec Director arranges the necessary resources and supplies for recreational activities and ensures that proper risk management principles are being applied. The Rec Director is also responsible for leading academic workshops, guiding discussions, and supporting the development of a safe and inclusive community.

What makes a great Rec Director:

Programs such as Shad thrive on diversity. As such, we are seeking team members with diverse backgrounds and experience to build a strong team that will thrive in a challenging program environment. Although the program is focused on science, technology, business and mathematics, compelling candidates from the humanities and arts are encouraged to apply. Ideal candidates are mature, responsible and are likely senior students (3rd or 4th year) in their undergraduate program or in graduate studies.

Candidates have proven experience in leadership and community involvement. They are passionate about interacting with and supporting young men and women. Familiarity with the programs and facilities of Mount Allison University will be considered a strong asset.

Successful applicants will have the following characteristics:

- Experience in planning events and sports/athletic activities
- Demonstrated leadership qualities and excellent interpersonal and communication skills
- Can positively influence a group of top senior high school students
- Mature, responsible and able to exercise good judgement
- Detailed oriented and organized
- Creativity!

Expectations of the Rec Director

- The Rec Director is required to participate fully in program activities and live in residence on the Mount Allison University Campus for the duration of the program. Room and board is provided.
- The Rec Director will be expected to attend a few team member meetings in the spring and to attend team member training during the week prior to student arrivals.
- Plan, coordinate, schedule and implement every-day recreational activities and events in cooperation with the Program Directors and Program Manager, ever mindful of risk management principles and compliance with related risk management policies
- Plan, co-ordinate, schedule and implement occasional morning recreational activities for interested participants
- Arrange for necessary resources and supplies for recreational activities and events
- A final report will be required from all team members after the program ends that highlight areas of strength, need and next steps for the program.
- Successful candidates will need to have a current Standard First Aid and CPR certificate by the beginning of team member training.
- Successful candidates are required to have a Police Vulnerable Sector Check completed.

How do I apply?

In order to apply to be a Recreation Director with **Shad Mount Allison**, please:

1. Complete our Team Member Application found on our website (<https://www.shadmounallison.com/shad-team>)
2. Email the following to shadmouna@gmail.com; all files should be in PDF format named as per below.
 - a. Resume – please name this as “lastname_firstname_resume.pdf”
 - b. Optional Cover letter (1-page) – please name this as “lastname_firstname_coverletter.pdf”

In your cover letter, please discuss why you would like to be a team member at Shad Mount Allison, relevant work experience, and how these experiences have prepared you to be a Recreation Director.

Recreation Director applicants are encouraged to refer to www.shadmounallison.com or www.shad.ca for more information about the program. To be considered in the first round of applicants, please submit your application and all requested materials to shadmouna@gmail.com before **February 2nd, 2020**.